

Grace Lutheran Church Council Meeting Minutes
Tuesday, May 16, 2016
6:00 pm



Elders Present: Linda Apple, Joyce Eggleston, Kjersti Glesne, Marlin Golnitz, Tony Hunthausen, Eric Johnsen, Chris Toland, Bob Vouga, Pastor Chris Tweitmann

Elders Absent: John Galli

Staff Present: Jennifer Petry, Betty Wardle

I. Dinner/Prayer Requests/Affirmations

- a) Bob Vouga led the opening prayer.
- b) Prayer Requests and Affirmations were shared.

II. Call to Order and Opening Prayer

- a) The meeting was called to order at 7:05 by Bob Vouga.
- b) Marlin Golnitz led devotions.

III. Council Consent Agenda

- a) Minutes of the April 26 meeting were previously approved via email.
- b) Report of baptisms, weddings, memorial services and membership changes for April/May were presented.
- c) Council was reminded that they will be serving dinner at Good news Ministry on May 29th.

Motion was made to approve and accept the Consent Agenda.

Motion was seconded.

Motion was approved.

IV. Treasurer's Report

- a) Chris Toland presented written treasurer's report for April (attached).

Motion was made to approve the Treasurer's Report.

Motion was seconded.

Motion was approved.

V. Principal's Report and School Committee Report

- a) Jennifer Petry presented a verbal principal's report.
 - May 20 will be the 3rd grade musical.
 - There will be a book fair the week of the 23rd.
 - May 26 is Open House.
 - Approximately 190 students are enrolled for next year in elementary/middle school.
 - Approximately 119 students are currently enrolled in preschool. 85 are enrolled for the summer and 89 are enrolled for fall.
 - Jennifer Petry tendered her resignation as principal.
 - A committee of seven people interviewed former Grace Teacher Jean Nosco Kucukarslan for the position of principal today. The committee was made up of a wide range of people, most of whom had not previously met Jean. The committee came to the

unanimous decision that they would recommend to the council that Jean Kucukarslan be hired as the new principal.

Motion was made to act on the recommendation of the interview committee to offer the position of principal at Grace School to Jean Nosco Kucukarslan.

Motion was seconded.

Motion was approved.

- The council affirmed Jennifer Petry for her excellent work as Grace school principal.

Motion was made to approve the Principal's report.

Motion was seconded.

Motion was approved.

VI. Pastor's Report

a) Pastor Chris presented a verbal report

- No congregational BBQ at June's combined service because it falls on Father's Day. There will be BBQ's in July, August and September. A pie tasting contest will be added in July or August. September will be a chili cook off.
- The sermon series on 1st – 3rd John will continue into the beginning of summer. The parables from Matthew will complete the summer. Sermon series on Daniel was moved to fall.
- Tim Nelson is stepping down as choir director. His last Sunday will be May 22. He will tell the choir this Thursday at practice. There will be a reception for Tim after the 8:30 service this Sunday.
- Kjersti Glesne will be announced as the new choir director the following Sunday.

Motion was made to approve the Pastor's report.

Motion was seconded.

Motion was approved.

VII. Council Action

- **5th Sunday Mission Offering**

1. It is recommended that the 5th Sunday Mission offering for May 29th be directed to the Japan Evangelical Lutheran Association to assist with rebuilding after the recent earthquake.

Carole Ryan, Christine McGraw and Bob Vouga to the congregation as the slate of elder nominees for 2016-17.

- **Facilities update**

1. Tony Hunthausen presented an estimate for solar power for the church. The council responded with a number of questions for Tony to have answered by the solar company before proceeding.
2. Tony Hunthausen is currently getting information to the architect who will do plan drawings for the Upper Room. The architect can then bid the project with contractors.
3. The handrails for the choir loft are in process. The contractor is waiting for the fabricator to complete the rails. They will then have the wood attached and be installed.

- **Elder nominees**

1. The nominating Committee recommends presenting Carole Ryan, Christine McGraw and Bob Vouga to the congregation as the slate of elder nominees for 2016-17.

Motion was made to accept the recommendation of the Nominating Team and present Carole Ryan, Christine McGraw and Bob Vouga to the congregation as the slate of elder nominees for 2016-17.

Motion was seconded.

Motion was approved.

- **2016-17 Church, School and Care Connections budget approval.**

1. Budgets were presented at the April meeting. After discussion, changes were made and revised budgets were presented for approval.
2. Orange County Care Connections budget was presented and reviewed.

Motion was made to approve Care Connections 2016-17 budget.

Motion was seconded.

Motion was approved.

3. The church budget was presented and reviewed.

Motion was made to approve the church 2016-17 budget.

Motion was seconded.

Motion was approved.

4. The school budget was presented and reviewed. There are concerns that the budget may need adjustment depending on the enrollment for the new school year. It was recommended that the school budget be reviewed by council again in July.

Motion was made to approve the school 2016-17 budget and review the school budget in July.

Motion was seconded.

Motion was approved.

VIII. Closing Prayer

- a) Meeting was closed in prayer by Bob Vouga

IX. Adjournment

- a) Bob Vouga adjourned the meeting at 9:00.

Respectfully submitted,
Kjersti Glesne
Council Secretary

Next Meeting will be held on Tuesday, June 28 at 6:00pm. Linda Apple will provide dinner and Chris Toland will lead devotions.

Upcoming Events/Reminders:

May 21	"Life Sized Board Game" night, 4pm
May 22	Cottage Meeting 12:00pm
May 29	Cottage Meeting 10am
May 30	Memorial Day, Office and Campus closed
June 5	Congregational Meeting
June 19	Combined service

**Grace Lutheran Church and Schools
Treasurer's Report - April 2016 -- Church
5/10/2016**

	February-16	March-16	April-16	
Church Balance Sheet				
General Fund Balance	\$ 195,300.51	\$ 185,396.31	\$ 178,849.88	
Payroll Fund Balance	\$ 2,723.39	\$ 2,723.39	\$ 2,723.39	
Petty Cash	\$ 400.00	\$ 400.00	\$ 400.00	
Restricted Cash Balance	\$ 143,290.46	\$ 140,328.10	\$ 142,733.11	
Church Operating Cash	\$ 341,714.36	\$ 328,847.80	\$ 324,706.38	
Foundation Balance	\$ 81,105.87	\$ 85,320.95	\$ 86,841.82	Fdtn stmt
Total - Church Cash	\$ 422,820.23	\$ 414,168.75	\$ 411,548.20	
Real Estate Loan Balance	\$ (469,729.42)	\$ 468,679.48	\$ 467,523.00	
Church Income Statement				
Total Giving/Program Income	\$ 61,321.47	\$ 72,124.23	\$ 61,062.73	
Total Expenses (incl loan prin pymt)	\$ (72,344.10)	\$ (82,737.17)	\$ (65,389.92)	
Total Net Gain/(Loss)	\$ (11,022.63)	\$ (10,612.94)	\$ (4,327.19)	
				Feb. to April Summary
				\$ 194,508.43
				\$ (220,471.19)
				\$ (25,962.76)

	2015-2016 YTD Performance	2015-16 YTD Budget	2015-16 YTD Actual	
Church Income Statement (YTD)				
GLC Total Giving/Program Income	\$ 681,506.25	\$ 703,033.24	\$ (21,526.99)	Summ P&L
GLC Total Expenses	\$ (663,656.60)	\$ (695,098.30)	\$ 31,441.70	Summ P&L
YTD Profit/(Loss)	\$ 17,849.65	\$ 7,934.94	\$ 9,914.71	

Restricted cash includes benevolences (missions, world relief, disaster relief), OCCCO funds, campus improvement funds and miscellaneous reserves. March revenues included a special donation of \$5,000 from a congregation member who sold their house.

	February-16	March-16	April-16	Totals
Care Connections Inc/Exp Stmt				
Total Program Income (prior mo)	\$ 11,325.00	\$ 13,320.00	\$ 14,036.00	\$ 38,681.00
Total Program Expense (current mo)	\$ (10,928.61)	\$ (16,279.48)	\$ (10,855.89)	\$ (38,063.98)
Total Net Gain/(Loss)	\$ 396.39	\$ (2,959.48)	\$ 3,180.11	\$ 617.02

	2015-2016 Approved Budget YTD	2015-2016 YTD Performance	2015-2016 Annual Budget
OCCCO Income Statement (YTD)			
OCCCO Total Program Income	\$ 138,098.33	\$ 130,384.00	\$ 165,718.00
OCCCO Total Program Expenses	\$ (138,098.33)	\$ (119,216.86)	\$ (165,718.00)
YTD Profit/(Loss)	\$ -	\$ 11,167.14	\$ -

OCCCO bills for income for the current month in the following month. Therefore, income and expenses for the current month don't match. The totals column gives a 3 month summary of income and expenses. March expenses are were high as they include 3 salary periods.

We have decided to stay with the current budget. However, based upon current client visits (76 per week) and necessary payroll Martha forecasted an estimated monthly profit of \$1,100 prior to her retirement.

TREASURER'S REPORT -- APRIL 2016 -- School
5/11/2016

	<u>February-16</u>	<u>March-16</u>	<u>April-16</u>
School Operating Cash			
General Fund Balance	\$ 286,847.23	\$ 313,569.12	\$ 219,645.63
PTF Account Balance	\$ 71,068.53	\$ 96,251.33	\$ 91,281.60
Total - School Operating Cash	\$ 357,915.76	\$ 409,820.45	\$ 310,927.23

	<u>Budget 2015-16</u>	<u>Income and Expense April</u>	<u>Income and Expense YTD</u>	<u>Budget YTD</u>
School Income Statement				
TOTAL INCOME	\$ 2,293,695.00	\$ 220,234.20	\$ 2,080,098.71	\$ 2,004,908.06
TOTAL EXPENSE	\$ (2,281,101.00)	\$ (293,523.03)	\$ (2,030,143.39)	\$ (1,888,351.18)
NET GAIN/(LOSS)	\$ 12,594.00	\$ (73,288.83)	\$ 49,955.32	\$ 116,556.88

The OVSD quarterly lease payment is \$59,073.43. The lease payment for 1 year is \$236,293.70 a 2.1% increase over 2014-2015. This lease payment was paid in April. Payroll includes 3 pay periods which also adds to the monthly loss.

The PTF account includes about \$80,000 in funds raised from fundraisers for school improvements such as new ball boards and multi purpose room refurbishment. The tuition deposits for the 2016-17 school year are for the most part also held in the PTF account until the start of the new fiscal year when they are transferred to the general account.